



UNDER SECRETARY OF DEFENSE  
1100 DEFENSE PENTAGON  
WASHINGTON, DC 20301-1100



MAR 12 1996

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS  
DIRECTOR FOR ADMINISTRATION AND MANAGEMENT  
DIRECTOR, DEFENSE COMMISSARY AGENCY  
DIRECTOR, DEFENSE FINANCE AND ACCOUNTING SERVICE  
DIRECTOR, DEFENSE LOGISTICS AGENCY  
DIRECTOR, DEFENSE MAPPING AGENCY

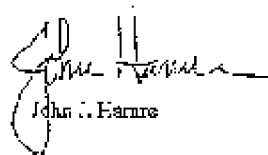
SUBJECT: Formation of the Purchase Card Financial Management Team

In order to deal effectively and efficiently with the accounting and finance impediments to greater usage of the Governmentwide Commercial Credit Card, known as the International Merchant Purchase Authorization Card (I.M.P.A.C), I am forming an ad hoc group, the Purchase Card Financial Management Team (PCFMT). I anticipate that this will be a full-time effort, centered in the Pentagon or vicinity, and staffed with OSD and DoD Component nominees for a duration not to exceed three months.

I have named Mr. Ronald L. Adolphi, Deputy Director for Accounting Policy, to lead the PCFMT and report to me weekly on progress. This team will work in conjunction with the Purchase Card Integrated Product Team currently being formed by the Office of the Deputy Under Secretary of Defense (Acquisition Reform).

By March 25, 1996, please send me the name, grade, series and brief resume of at least one nominee from your Component to work full-time on this reengineering effort. The ideal nominees will be in grades GS/GM 13-15, or military equivalents, who (1) have extensive experience in funds control, commercial vendor services, operating or systems accounting, or disbursing and (2) are empowered to task their parent organizations for information or action.

As with your other priority efforts to improve DoD financial management, I know I can count on your help. Should you or your staff need additional information, please contact Ron Adolphi at (703) 697-0536 or DSN 227-0536.

  
John J. Hamre